

PHONE
+1(715) 222-3702

EMAIL
hi@janaleedawn.com

JANALEE SCHAEFER

EDUCATION

INTERIOR DESIGNERS
INSTITUTE
CIDA Accredited

2016 - Los Angeles, CA
Bachelor of Arts, Interior Design
Class projects used for Council for Interior Design Accreditation
Received Knoll Award for graduating at the top of my class

OTHER EDUCATION:
INVER HILLS COMMUNITY
COLLEGE

2013 - Inver Grove Heights, MN
Associate in Arts, Liberal Arts and Sciences

EXPERIENCE

HEAD DESIGNER
McMillan Design Build
Davidson, NC

02.2021 - Present
Conduct Client Meetings; Create Design Concepts; Sketch Layout Studies;
Produce Design Presentations; Design Custom Garage & MIL Suite; Draft CAD
Documents; Manage Design Team; Create Marketing Materials
- Revit - InDesign - Sketchup - Illustrator - Photoshop -

DESIGN & MARKETING
Cabrio Structures
Hudson, WI

10.2008 - 10.2020 (ranging from full time to contract work)
Assisted in Brand Creation; Created Marketing Materials; Rendered in
Sketchup; Draft CAD Documents; Orchestrated Trade Shows; Supported Sales
Staff; Designed and Populated Website; Improved Website SEO
- InDesign - Illustrator - Photoshop - Sketchup - Maxwell Render -

INTERIOR DESIGNER
Hirsch-Bedner Associates
Santa Monica, CA

05.2017 - 04.2018
Assisted in Building Design Concepts; Setup & Coordinated Revit Projects;
Marked up & Drafted CAD Documents; Directed Rendering Team; Wrote Specs;
Answered Submittals & RFIs; Worked Directly with Architects, Owners & Reps
- Revit - InDesign - AutoCAD - Photoshop - Sketchup - Excel -

INTERIOR DESIGNER
Lupine Properties
Los Angeles, CA

10.2016 - 05.2017
Researched Building Codes to Assure Compliance; Interfaced with City
to Acquire Building Permits; Worked with MEP Engineers on Projects;
Spaceplanned School & Office Layouts; Drafted Plans in Revit & AutoCAD;
Created Presentations for Large Mixed-Use Project; Conducted Space Studies
- Revit - InDesign - AutoCAD - Photoshop - Sketchup - Excel -

(3) INTERNSHIPS
Studio Unltd.
Hirsch-Bedner Associates
FLO Design Studio

07.2015 - 10.2016
Assisted with Schematic & Design Development; Modeled in Sketchup;
Drafted CAD Documents; Redlined CAD Plans; Selected Furniture & Materials;
Populated FF&E Schedule; Researched Products; Organized Material Library
- Photoshop - Sketchup - InDesign - Excel - AutoCAD -

AWARDS

KNOLL AWARD 2016
PRESIDENT'S LIST
2008, 2009
DEANS LIST
2007

PROFESSIONAL SKILLS

REVIT	● ● ● ● ●	OFFICE SUITES	● ● ● ● ●
SKETCHUP	● ● ● ● ●	INDESIGN	● ● ● ● ●
AUTO CAD	● ● ● ● ●	PHOTOSHOP	● ● ● ● ●
HAND SKETCH	● ● ● ● ●	ILLUSTRATOR	● ● ● ● ●